



Job Posting

Position: Retirement Counsellor
Location: Ottawa, Ontario

Greenhouse Recruitment is assisting our client, Sienna Senior Living with the search for a Retirement Counsellor for Bearbrook Retirement Residence in Ottawa, Ontario. This dynamic position is accountable for managing all aspects of the sales & marketing processes at the residence.

Key role responsibilities include:

- Maintaining the mission, vision and values of the residence
- Ensuring that all data is entered accurately into the Yardi CRM system
- Answering of all rental inquiries, conducting tours and executing timely follow-ups
- Maintaining budgeted occupancy and tracking all vacancies

Prior experience working in a sales' capacity in a retirement residence is an asset.

To apply for this position please e-mail your resume to:

info@greenhouserecruitment.ca