



Job Posting

Position: General Manager
Location: Retirement Residence in Saskatchewan

Greenhouse is recruiting for a **General Manager** for a retirement residence in Southern Saskatchewan. This dynamic position is responsible for the daily operations of the residence and for maintaining quality care and service for residents.

RESPONSIBILITIES:

- Maintain the mission, vision and values of the organization
- Lead and motivate an established and enthusiastic interdisciplinary management team
- Manage finances of operation while maximizing revenue, controlling expenses, and achieving optimal occupancy
- Budget planning and monitoring of financial standing of the residence
- Ensure that the residence is in compliance with all regulatory requirements
- Resolve complaints and concerns and identify opportunities for improvement and quality assurance
- Facilitate partnerships with residents, families, staff and community stakeholders
- Lead sales and marketing efforts in order to develop a sales culture

QUALIFICATIONS:

- Post-secondary education
- 2-3 years' experience in retirement living or hospitality industry preferred
- Some marketing and sales experience is a definite asset
- Superb organizational, time management and multi-tasking skills
- Excellent oral and written communication skills are essential
- Previous experience managing a multi-disciplinary team

To apply for this position please e-mail your resume to
sylvia@greenhousemarketing.ca